

## CUSTOM LANYARD ORDER FORM [Form #2006]

### 1. Contact Information:

#### Main Contact Information:

Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proof to Email: \_\_\_\_\_

#### Ship to Information if different:

Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 2. Order Information:

**Check your quote carefully and verify it is correct before sending this order in. If the quote is incorrect please call your account representative to get an accurate quote before sending in your order.**

Title of Project: \_\_\_\_\_

Account Rep.: \_\_\_\_\_ Quote/Order #: \_\_\_\_\_

Requested Delivery Date: \_\_\_\_\_ Quantity: \_\_\_\_\_

*The Requested Delivery Date above is the latest date you wish to have your project **in hand by**. Most jobs require a standard 10-14-business day turn-time. Express Service may be available on selected items, call for details. Project turn-time begins when all requirements are met: Receipt of order form, payment, and full approval of artwork and/or content proof(s).*

Order Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lanyard Color: \_\_\_\_\_

**3. Payment:** We require all projects to be prepaid. Checks or certified funds are required methods. Orders will not be shipped unless payment is received in full.

**Credit Card Payment:** If you are paying by credit card, which has a different Bill to address than the Main Contact bill to address (on page 1), please fill in Credit Card Bill to Address below.

Card #: \_\_\_\_\_ Card Bill to Address: \_\_\_\_\_

Expiration: \_\_\_\_\_

Name on Card: \_\_\_\_\_

**\*Credit Card CCV Code - Please note that an Account Representative will be calling for the 3 or 4-digit credit card security code. For your protection, do not write it on this form.**

### 4. Authorization

I have read and agree to the US Digital Media terms and conditions on [www.premiumusb.com/terms](http://www.premiumusb.com/terms) and authorize payment above.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_